

Board of Directors Meeting

Minutes - April 25, 2019 - DeSales Catholic High School

Call to Order: Claire Valente called meeting to order at 6:33 pm. Fr. Seidel started with prayer.

Board Members Present: Claire Valente, Andrea Renholds, Ruthann Haider, Brenda Shields, Jerry Anhorn, Fr. Seidel, Deacon Jim Barrow, Kristal Hassler

Board Members Absent: David Byma, Fr. Nicks, Joyce Sanks, Elly Sherry, Marleen Ramsey

Administrators and Staff Present: Jamie VanWormer

Guests Present: None

Approval of Prior Meeting Minutes: Claire Valente asked for a motion to approve the March regular meeting minutes. Deacon Jim Barrow motioned for approval of the minutes, Kristal Hassler seconded. All members present voted to approve prior months minutes.

President's Report: None this month. As of July 1, 2019, Bishop Daly will be appointing Fr. Seidel as President of the WWCS and Fr. Nicks will be stepping down from that role.

Principal's Report: John Lesko was absent, attending an international student conference. Looking at different options from the past, which would not include an exclusive contract with one agency. Widening our country list, and more likely to get an exchange type student for 1 year, rather than students committed for all 4 years of high school.

Currently 257 students enrolled for next year, including 9 new students. Potential of 19 additional new students who have made serious inquiries or are in process of applying. Our budgeted enrollment for fall is 271.

Fr. Seidel sent out the first round of financial aid letters. The 2nd group will go out next week. There are 3-4 families starting the appeals process.

May 10th will be another DeSales open house, with 10-15 students coming to visit for a morning tour, activities and lunch.

We have identified the person to fulfill the Director of Finance position. It will be public next week.

Committee Reports:

Finance - Ruthann Haider had a question over a marketing expense from March. Kristal Hassler to find out and email the board. Most likely it's an annual renewal of software. Some tuition assistance funds need to be manually moved to our general account in the next month. The amount for staff insurance premiums went down, so we will be getting

back 50-80k into the budget for next year. In general, financials what we expected this time of year.

Policy - Deacon Jim Barrow updated us on two items from the policy committee.

1. To evaluate policy 3850, which deals with School Affiliate Organizations. An update to the policies under which Home and School, Boosters, and any other chartered organization runs, which are under the umbrella of the school's 501c3. Some discussion was had over wording, trying to keep the policy general and let each charter have stricter rules.

We would like to have all financials run through the business office to streamline accounts into one large system. This is a significant departure from what has been allowed in the past. The new Director of Finance will be handling that portion, in conjunction with the Principal.

2. Volunteer stipends. Proposed policy is in Fr. Nicks' letter from March. All major fundraising chairs to get stipends as approved by the board. They may give out lesser stipends which in total will not exceed 10% of the profits from the prior year's fundraiser. These stipends are taxable income, and recipients will receive a 1099 form.

Both of these will go back to the policy committee for refinement, and be brought to the board for votes next month.

Building and Grounds - Jerry Anhorn updated us with the master planning meetings. Architects West came during spring break to evaluate both schools. A first meeting is expected in early May with a larger group of roughly a dozen people to include teachers, administration, parents and others, who will help when the larger meetings with constituents happen later this year.

Other Business: Advancement - Jamie Van Wormer gave an update on the advancement office. We have \$116k in Unrestricted and \$90k in restricted funds. There is a new donation of \$25k for new playground equipment at Assumption. This is on hold due to master planning process. A volunteer intern from Whitman will be starting June 19th.

HOPE is Saturday night, and there is a waiting list.

Bishop Daly to bless the new Aquinas Learning Center on Sunday at 11am.

Melissa will be back from maternity leave on May 15th.

Mission Moment: Andrea Renholds noted how well the Stations of the Cross were done by the junior class. They were very solemn, and the speakers were thought provoking. Brenda

Shields echoed those sentiments, and added how reverent the 2nd graders were and how meaningful it is for them to see the action.

Good of the Order: None

15 Minute Public Comment Period: None

Closing Prayer lead by Fr. Curtis Seidel:

O Christ, our Teacher, You have commanded your people, "Go out and teach all nations." We thank You for the gift of our Walla Walla Catholic Schools, and we ask that you continue to guide them and preserve them. Please send your Spirit upon the students, faculty, and staff of DeSales and Assumption. Fill them with your wisdom and blessings. Impart to our teachers and staff strength and zeal in their noble task of Catholic education. Grant that our students grow to be disciples of Jesus Christ – strong in virtue, exceptional in learning, and generous in service. We ask this through the intercession of St. Francis DeSales and of our Blessed Mother, assumed into heaven. Amen

Meeting adjourned by Claire Valente at 7:50 PM.

Executive Session: Minutes prepared by: Andrea Renholds

Next Meeting: Thursday, May 23rd, 2019, 6:30 pm